

# Skal Rate Sheet 2022

These regulations were established by the board of the Skal Foundation on 29 October 2021, approved by the Minister of Agriculture, Nature and Food Quality on 8 December 2021, and take effect on 1 January 2022.

Regulation R16



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### Introductory provisions

1. Skal Biocontrole is the independent organization that monitors the entire organic chain in the Netherlands. Skal is dedicated to proving the reliability of organic products for consumers through registration, certification, and monitoring.
2. As of 1 January 2022, this includes the following four target groups:
  - Sales to consumers (B2C);  
B2C includes: online stores that sell directly to consumers and/or businesses, head offices of all companies affiliated to it in any way, such as affiliated shops and/or other retail outlets, and/or franchise companies and/or distribution centres, independent shops and market stalls;
  - Low-risk companies;
  - Normal-risk companies;
  - High-risk companies.

If the target group is NOT B2C, an operator is classified in the year of notification in the Normal-risk companies target group.

The overview on the following page gives the amounts and rates applicable to each target group.

3. On the basis of the situation as of 1 January and on the basis of certain criteria, companies (with the exception of companies in the B2C target group) are classified as being at Low, Normal, or High-risk. This risk classification is further explained in the Regulations for Certification and Supervision (R11).
4. If the audit is discontinued because the inspector cannot properly perform the audit, the costs of the discontinued audit will be borne by the operator. This applies to all types of audits. The audit is then carried out again at another time. The costs for this are also for the operator's account.
5. Please refer to the Skal Contribution Regulations, R15, for the general terms and conditions for financial obligations.
6. Companies that prepare food products or animal feed including the manufacturing, importing, trading and storage thereof.
7. All amounts are exclusive of VAT.
8. This rate sheet replaces all previous versions of the Skal Rate Sheet.
9. The amount of the established fees are presented to and approved by the Minister of Agriculture, Nature and Food Quality.
10. Adjustments to these regulations take effect following approval by the Minister of Agriculture, Nature and Food Quality. Skal may adjust its fees annually.

Target group	First year	Second and subsequent years
Registration of online stores	Registration fee B2C Annual fee B2C Supervision fee B2C	Annual fee B2C Supervision fee B2C
Certification of online stores	Registration fee B2C Initial audit Annual fee B2C Certification fee B2C Supervision fee B2C	Audit (1x per annum) Annual fee B2C Certification fee B2C Supervision fee B2C
Sales to consumers	Registration fee B2C Initial audit Annual fee B2C Certification fee B2C Supervision fee B2C	Audit (1x per annum) Annual fee B2C Certification fee B2C Supervision fee B2C
Low-risk	Registration fee Initial audit Annual fee Certification fee Supervision fee	Audit (1x per 2 years) Annual fee Certification fee Supervision fee
Normal-risk	Registration fee Initial audit Annual fee Certification fee Supervision fee	Audit (1x per annum) Annual fee Certification fee Supervision fee
High-risk	n/a, a company is never immediately classified in the high risk target group after registration	Audit (2x per annum) Annual fee Certification fee Supervision fee

## 1 Registration fee and the initial audit

An operator pays a one-off fee upon registration;

1. the registration fee (see p. 1.1);
2. the costs for the initial audit consist of the audit time (see p. 1.2);
3. any applicable surcharge (see p. 1.3 and p. 6);
4. In addition, the operator annually pays, therefore also in the first year, in proportion to the annual fee (see p. 2) and in proportion to the supervision fee (see p. 4) and the full certification fee (see p. 3).

### 1.1 Registration fee

This is a payment for the evaluation of the registration and the creation of a digital dossier.

B2C per location	€148.00
The target groups Low, Normal, and High-risk companies pay a contribution per Skal number	€251.00

## 1.2 Initial audit

The costs for the initial audit consist of the audit time. The audit costs are calculated based on time spent.

Hourly rate for audit time on the basis of actual time spent	€107.00
Administrative processing fee, including reporting for each extra location inspected during one visit	€107.00

## 1.3 Surcharges to the registration fee and initial audit

An operator that elects the urgent procedure (visit of inspector within ten business days) pays this surcharge to the registration fee per location.	€377.00
Surcharge for the case where the requested data during audit is inadequate and must be sent later. This is an extra charge for reviewing the data that was sent later at the Skal office.	€107.00

## 2 Annual fee

The annual fee applies per calendar year. Operators that are registered for a part of the year pay a registration fee proportionate to their registration period. Skal applies different charges for the various target groups. These definitions are laid down in Article 3 of the Skal Regulations for Certification and Supervision (R11).

### Category: 'regular annual fee'

This fee applies to the operators that do not fall under the 'small organic company' category or 'manure agent'.

B2C per location for shops, retail outlets, market stalls, and online stores, regardless of whether they are independent or not	€148.00
B2C per head office and distribution centre location	€522.00
Agricultural businesses in the Low and Normal-risk target groups for each Skal number	€497.00
Companies that prepare food products or animal feed in the Low and Normal-risk target groups for each Skal number	€522.00
Operators in the High-risk target group for each Skal number	€620.00

### 'Small organic company' category

Small organic companies are operators that comply with the following conditions:

- the organic turnover for the previous financial year (2021) was demonstrably €50,000.00 or less; and;
- the company is fully organic, i.e. there are no activities involving conventional products.

Small organic companies must submit an annual statement to this effect within the set deadline.

The following annual subscription fees are applicable to small organic companies:

Agricultural businesses	€103.00
Companies that prepare food products or animal feed	€189.00

### 'Manure agent' category

Operators that meet the requirements of the 'manure agent' category (storage and processing of organic manure). Initial audits are not carried out at these operators, only a periodic audit. These operators cannot apply for an urgent procedure.

The following annual subscription fees are applicable to these operators:

Manure agent	€644.00
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### 3 Certification fee

The certification fee applies per year. The certification fee covers the indirect costs for certification during the validity of the certificate. Operators who sign up during the year pay the full certification fee. In the event of withdrawal, there will be no refund for the remaining period of the calendar year. The subscriptions are as follows for the various target groups:

B2C per location for shops, retail outlets, market stalls, and online stores, regardless of whether they are independent or not	€159.00
B2C per head office and distribution centre location	€305.00
Operators in the Low and Normal-risk target groups for each Skal number	€305.00
Operators in the High-risk target group for each Skal number	€408.00

Online stores that are only registered are exempt from paying the certification fee.

### 4 Supervision fee

The supervision fee applies per calendar year. The supervision fee covers the costs incurred for Skal's supervision of affiliated operators. Operators that are registered for a part of the year pay a registration fee proportionate to their registration period.

The subscriptions are as follows for the various target groups:

B2C per location for shops, retail outlets, market stalls, and online stores, regardless of whether they are independent or not	€100.00
B2C per head office and distribution centre location	€104.00
Agricultural businesses in the Low and Normal-risk target groups for each Skal number	€51.00
Companies that prepare food products or animal feed in the Low and Normal-risk target groups for each Skal number	€104.00
Operators in the High-risk target group for each Skal number	€284.00

### 5 Periodic audit

The annual audit costs consist of a charge for the duration of the audit. The audit duration is calculated based on the time spent, with a minimum of one hour. This means that the annual audit cost will always amount to at least €107.00. If the audit lasts longer than one hour, Skal will charge the extra time at €107.00 per hour.

Skal calculates the annual audit costs for each location.

If the inspection has to be cancelled within one hour, because the inspector cannot perform the audit, only €213.00 will be charged. That rate matches the rate for an audit cancelled by the operator within fourteen working days of the planned audit date (see p. 6 Additional fees). If the inspector has to cancel an inspection after an hour has passed because the audit cannot be performed, €213.00 fee plus the audit time will be charged.

In line with the organic regulations, Skal can assign a low-risk or high-risk target group to certain companies. The operators in the Low-risk target group are audited once every two years and pay

these audit fees only in the year of the audit. For operators in the High-risk target group, there is an additional mandatory paid audit.

The risk classification of the operators is further explained in the Regulations for Certification and Supervision (R11), which can be found on the Skal website.

The audit costs are:

Hourly rate of audit time, actual time spent with a minimum of one hour	€107.00
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## 6 Additional fees

In addition to the registration and audit costs, and the annual subscription fee, there are some other fees:

Hourly rate for Skal activities outside the standard services.	€107.00
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<i>Exemption request for growing material</i> Administrative processing of this request. Rate is calculated per digital request and per crop/variety.	€20.00
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<i>Exemption request for growing material</i> Administrative processing of this request. Rate calculated per digital request and per crop/variety, with a minimum of 100 requests per calendar year.	€10.00
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<i>Plot modification request</i> Administrative processing of this request. Rate calculated per request.	€48.00
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<i>Application for exemption for the delivery of the usual animals, dehorning animals, and tethering of cattle</i> Administrative processing of this request registration. Rate calculated per digital request.	€40.00
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<i>Digital export/transaction certificate request</i> Administrative processing of this request. Rate calculated per certificate. (Excluding certificates for which a genuine signature is required.)	€40.00
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<i>Approval for new product specification</i> Administrative processing of this request. Rate is calculated per new approved product.	€45.00
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<i>Modification or rejection of product specification</i> Administrative processing of this modification or rejection. Rate calculated per modified or rejected product.	€23.00
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<i>Urgent procedure for evaluation of new product specification or modification of existing product specification</i> Administrative processing of this application takes place as a priority within five working days. The rate is calculated per submitted product.	€27.00
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<i>Failure to send documents by set deadline</i> Surcharge if requested data is not sent by the set deadline. Skal charges for extra work, such as safeguarding the requested data and sending reminders to the company.	€107.00
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<i>Office audit</i> If the audit takes more than one hour, the extra time will be invoiced at an hourly rate of €107.00.	€107.00
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<p><i>Adjusting the scope of the initial audit at the office</i> If the audit takes more than one hour, the extra time will be invoiced at an hourly rate of €107.00.</p>	€107.00
<p><i>Adjusting the scope of the initial audit by an inspector</i> If the audit takes more than one hour, the extra time will be invoiced at an hourly rate of €107.00. Assessment of the information sent later will be charged extra in accordance with the rate sheet.</p>	€107.00
<p><i>Processing fee for a critical deviation</i> The fee consists of the time that Skal spends on verifying the findings, consulting with the operator, determining the actions to be taken, and monitoring the follow-up of the actions agreed. Should the critical deviation result in an extra audit at Skal's insistence, then this will be invoiced separately.</p>	€851.00
<p><i>Fee for processing a notification from another European Member State about a product of an operator registered with Skal</i> The fee consists of the time that Skal spends on verifying the findings, consulting with relevant Member State authorities and the operator, determining the actions to be taken, and monitoring the follow-up of the actions agreed.</p>	€851.00
<p><i>Extra audit on Skal's initiative or on the request of an operator or prospective operator.</i> The costs consist of a charge for the duration of the audit with a minimum of one hour. Skal may insist on extra audits if:</p> <ul style="list-style-type: none"> <li>- Skal was unable to execute a satisfactory audit/investigation due to inaccessibility of premises or plots, records were unavailable or not up to date, or the available data regarding products, procedures, certificates and such was insufficient.</li> <li>- Skal detected severe and/or critical deviations during an audit.</li> <li>- The operator did not provide the data requested by Skal, e.g. corporate cards, certificates, trade register extracts, or address changes, by the given deadline.</li> <li>- Regulation 2018/848 advises an extra audit for the operator.</li> <li>- An operator has not registered but should have done so in accordance with Article 34 of Regulation 2018/848.</li> </ul>	€107.00
<p><i>Surcharge for an emergency audit requested by the operator (inspector visit within ten working days)</i> If relevant, the surcharge is applicable to all audits that fall under Section 6.</p>	€377.00
<p><i>Sample collection, including extra audit and analysis costs up to €104.00</i> Skal charges this fee, plus any analysis charges, in addition to the €104.00 if residue is detected.</p>	€546.00
<p><i>Audit cancellation by the operator within fourteen working days of the planned audit date.</i></p>	€213.00
<p><i>Audit cancellation within one hour.</i> If the inspector has to cancel an audit after an hour has passed, the extra audit time will be charged.</p>	€213.00
<p>For the <i>first sample collection</i> on location from a lot that was imported from the countries for which supplementary checks for high-risk products have been determined. All lots that satisfy certain criteria will be sampled and analysed. The analysis costs will be invoiced by the laboratory directly to the importer/first recipient. Skal is the client and organizes the sampling in accordance with Art. 38 par. 4, part c of Regulation 2018/848. The European Commission may adopt new implementing acts based on Art. 48 par. 5 of Regulation 2018/848 as regards products from third countries.</p>	€623.00

The fee is calculated per lot and is charged to the importer or first recipient.  
The fee consists of: sampling costs, dispatch to the laboratory, and organization and processing by Skal.  
If, at the request of the importer/first recipient, the sample collection takes place at a location other than the storage location, the extra costs for this are invoiced to the operator.

As of the *second sample collection* on the same day and same location from a lot that was imported from countries for which obligatory supplementary checks for high-risk products have been determined. All lots that satisfy certain criteria will be sampled and analysed. €461.00

The analysis costs will be invoiced by the laboratory directly to the importer/first recipient. Skal is the client and organizes the sampling in accordance with Art. 38 par. 4, part c of Regulation 2018/848. The European Commission may adopt new implementing acts based on Art. 48 par. 5 of Regulation 2018/848 as regards products from third countries.

The fee is calculated per lot and is charged to the importer or first recipient.  
The fee consists of: sampling costs, dispatch to the laboratory, and organization and processing by Skal.  
If, at the request of the importer/first recipient, the sample collection takes place at a location other than the storage location, the extra costs for this are invoiced to the operator.

*Urgent dispatch of samples collected* from a lot that was imported from countries for which supplementary checks for high-risk products have been determined. All lots that satisfy certain criteria will be sampled and analysed. €900.00

The analysis costs will be invoiced by the laboratory directly to the importer/first recipient. Skal is the client and organizes the sampling in accordance with Art. 38 par. 4, part c of Regulation 2018/848. The European Commission may adopt new implementing acts based on Art. 48 par. 5 of Regulation 2018/848 as regards products from third countries.

The fee is calculated per lot and is charged to the importer or first recipient.  
The fee consists of: sampling costs, dispatch to the laboratory, and organization and processing by Skal.  
If, at the request of the importer/first recipient, the sample collection takes place at a location other than the storage location, the extra costs for this are invoiced to the operator.